The President of the Committee, Thomas Brooks VPO welcomes members and introduces them to the University’s plans for establishing a Workplace Safety Committee (WSC).

The members discussed and agreed to the rules by which they intend to run the WSC:

- The Workplace Safety Committee has appointed and volunteer members.
- The purpose of WSC is to actively engage employees in the efforts to create a safer workplace and reduce the occurrence of illnesses and injuries.
- The members of the WSC will be a source of health and safety information for their colleagues.
- It is our desire to establish a committee which will conduct walk-throughs in the workplaces (offices, shops, etc.) they are familiar with or willing to engage with in order to help the employees working in the workplaces to eliminate risk of injuries.
- WSC will also review the accident/incident reports for evaluation and elimination of workplace hazards.
- Members will be trained and serve a minimum one-year term. About one-third of the team members will change at a time so there will be continuity in membership all the time.
- By the end of May the Committee plans to finalize its written policies and procedures.

WSC members reviewed the list of workplace injuries in 2016-2019 and concluded that more training is needed in order to prevent slip and fall injuries. Also, Facilities Management has to be faster in removing snow and ice from sidewalks. Generally speaking, surfaces all over the campus should be smoother, reducing the risk of falling.

Dan Wasielewski brought a list of points he recommends to be discussed, addressed by the committee. The WSC reviewed the list. A description of wildlife in Iowa will be posted on the security website before the next meeting. This text is almost finished, only final touches are needed. Other points will be discussed later either in this or in other committees. This committee will not discuss issues related to public safety.

Jess Nohle would like to see a more systematic training for employees on issues relevant to the workplace.

Participants agreed to meet next time: April 24 2020 3.30 PM

Notes made by Beata Nacsa, Secretary of the WSC.